

# Preparing for Your Group Visit



## Online Planning Tools

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- To find out if a special traveling exhibit is available during your stay, check [mos.org](http://mos.org).
- Use the Museum's **online trip planner**—a 3-D representation of the entire Museum—to create your own personalized list of exhibits, live presentations, Omni films, and Planetarium shows for the day of your visit.
- Visit [mos.org/shows](http://mos.org/shows) for a daily schedule of live presentations, which are free with Exhibit Halls admission and typically last approximately 20 minutes.

## Souvenirs

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### Don't have time to shop at our Museum Store?

Choose from a variety of popular Store items when you pre-order personalized souvenir packs. The gifts will be ready for your group on the date of your arrival. For details: 617-589-0320. (The Store must receive your order forms and payment one week before your visit.)

## Lunch Options

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The Riverview Café offers spectacular views and a wide selection of meals and snacks provided by Wolfgang Puck Catering. Special group lunch offerings must be booked in advance and include:

- Prix fixe meals (available Monday – Friday only), boxed lunches, and to-go packs. For more information on these options: 617-589-0125.
- Flexible food vouchers in any denomination.  
*Note: Vouchers must be purchased at least 48 hours in advance.* For details: 617-723-2500.

## Payment

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- **For admission-only reservations:** Final headcount and payment are due **72 hours** before your arrival date.
- **For reservations including food and/or special offerings:** A 50% non-refundable deposit is due **TWO WEEKS** after your booking date. Final headcount is due **FIVE BUSINESS DAYS** before your arrival date. Balances must be paid in full **72 hours** before arrival.
- **Accepted methods of payment are:**

**Credit card:** Visa, MasterCard, or American Express

**Business checks:** Made payable to the Museum of Science and sent to: Museum of Science, Box 847427, Boston, MA 02114-7427. *Note: Personal checks are not accepted.*

## Directions

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For maps and directions: [mos.org/visitor\\_info](http://mos.org/visitor_info).

### Pre-Visit Checklist

- Review your confirmation letter.
- Plan for lunch! For suggestions and information on special group options: [mos.org/groupsales](http://mos.org/groupsales).
- Familiarize yourself with the Museum. Download a Museum floor plan: [mos.org/visitor\\_info](http://mos.org/visitor_info).
- Don't miss a deadline! Make sure you keep track of final payment and headcount due dates.

### QUESTIONS?

For more information, contact Science Central at 617-723-2500, 617-589-0417 (TTY) daily from 9:00 a.m. – 5:00 p.m. or visit [mos.org/groupsales](http://mos.org/groupsales).

# During Your Visit



## Upon Arrival

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Group leaders must bring copies of their confirmation letters to the Group Check-In booth in the Museum lobby. Should this booth be unavailable, the group leader should proceed to the reserved ticket line (yellow line) at the box office to pick up the group's tickets.

## Recommendations for a Fun Day

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- Groups should plan to spend at least two hours at the Museum to take full advantage of the Exhibit Halls, daily presentations, Riverview Café, and Museum Store. Add 40 – 50 minutes for an Omni, Laser, or Planetarium presentation, an extra 20 minutes for our 3-D Digital Cinema or *Butterfly Garden*, and an extra hour to view any of our special traveling exhibits.
- Museum must-sees include the Live Animal Center (Red Wing, Lower Level), which is home to approximately 120 animals and is accredited by the Association of Zoos and Aquariums; the *Giant Sequoia Tree* (Blue Wing, Level 1), which is over 2,000 years old and was a seedling during the time of Julius Caesar; and the *Human Body Connection* where visitors can explore human biology and primate behavior with interactive displays, experiments, and a live cotton-top tamarin exhibit.

## Parking

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- **Bus:** There is no bus parking on Museum grounds except for drop-off and pickup, so please arrange a meeting time with your bus driver. Extended bus parking is available at the Boston Autoport in Charlestown: 617-242-2300. Fees range from \$10 to \$20 per bus. *Note: Space is limited.*
- **Cars:** Car parking is available in the Museum garage. For garage fees and times: [mos.org](http://mos.org). *Note: The garage may fill up during peak visiting periods—rainy days, holidays, and school vacation weeks.*
- **Passenger Vans:** Passenger van parking is available in the Museum garage basement level only. Maximum height 7'4". For garage fees and times: [mos.org](http://mos.org). *Note: The garage may fill up during peak visiting periods—rainy days, holidays, and school vacation weeks.*

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